

**WAGNER SPRAY TECH
POSITION DESCRIPTION**

I. General Information

Title: Assembler II

Date: 9/15/2015

Grade: 10

FLSA: Non-exempt

Reports to: Production Supervisor

Revised:

Position Objective: The individual in this role performs assembly and packaging operations.

II. Essential Duties and Responsibilities

1. Performs standard assembly on the line or at the bench.
2. Operates a variety of shop machinery and hand held tools such as presses, custom tooling, air drivers and torque wrenches to complete work orders.
3. Performs other duties as assigned.

III. Qualifications

Education and Experience: High School Diploma or General Equivalency Diploma (GED) preferred. No work related experience necessary.

Knowledge, Skills and Abilities:

- Ability to read and comprehend simple instructions and assembly aids and follow written and verbal directions.
- Ability to perform basic mathematical computations such as adding, subtracting, and dividing using whole numbers, common fractions, and decimals.
- Ability to perform simple and complex repetitive tasks for long periods of time.
- Effective oral and written communication skills.
- Knowledge of the standard methods used to pack and unpack materials and supplies from trucks, containers and racking/shelving.
- Ability to listen and be aware of production floor activity to support a safe and hazard free working environment.
- Ability to be objective and flexible in adapting to changes in priorities, work assignments and other interactions that may impact pre-established courses of action for completing projects and assignments.
- Ability to work extended hours and/or varying shifts as requested in order to maintain adequate coverage during hours of operation.

IV. Physical Effort and Working Conditions

The physical efforts and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Effort: the phrases correspond to the following definitions: “**Seldom**” means up to 1 hour per day; “**Occasionally**” means 1 to 2 hours per day; “**Frequently**” means 2 to 5 hours per day; and “**Continuously**” means 6 or more hours per day.

Physical Effort	Frequency Code	Physical Effort	Frequency Code
Stand	C	Rapid Work Speed	F
Sit	S	Finger Movement	F
Walk	O	Close Vision	C
Bend/Twist	F	Hear	F
Carry	O	Talk	S
Grasp/Grip	C	Touch	C
Repetitive Motions	C		

Working Conditions: The phrases correspond to the following definitions: “**Seldom**” means up to 1 hour per day; “**Occasionally**” means 1 to 2 hours per day; “**Frequently**” means 2 to 5 hours per day; and “**Continuously**” means 6 or more hours per day.

Working Conditions	Frequency Code	Working Conditions	Frequency Code
Noise	O	Moving Objects	O
Vibration	O	Works with Others	C

The above declarations are not intended to be an all-inclusive list of the duties and responsibilities of the job described, nor are they intended to be such a listing of the skills and abilities required to do the job. Rather, they are intended only to describe the general nature of the job.